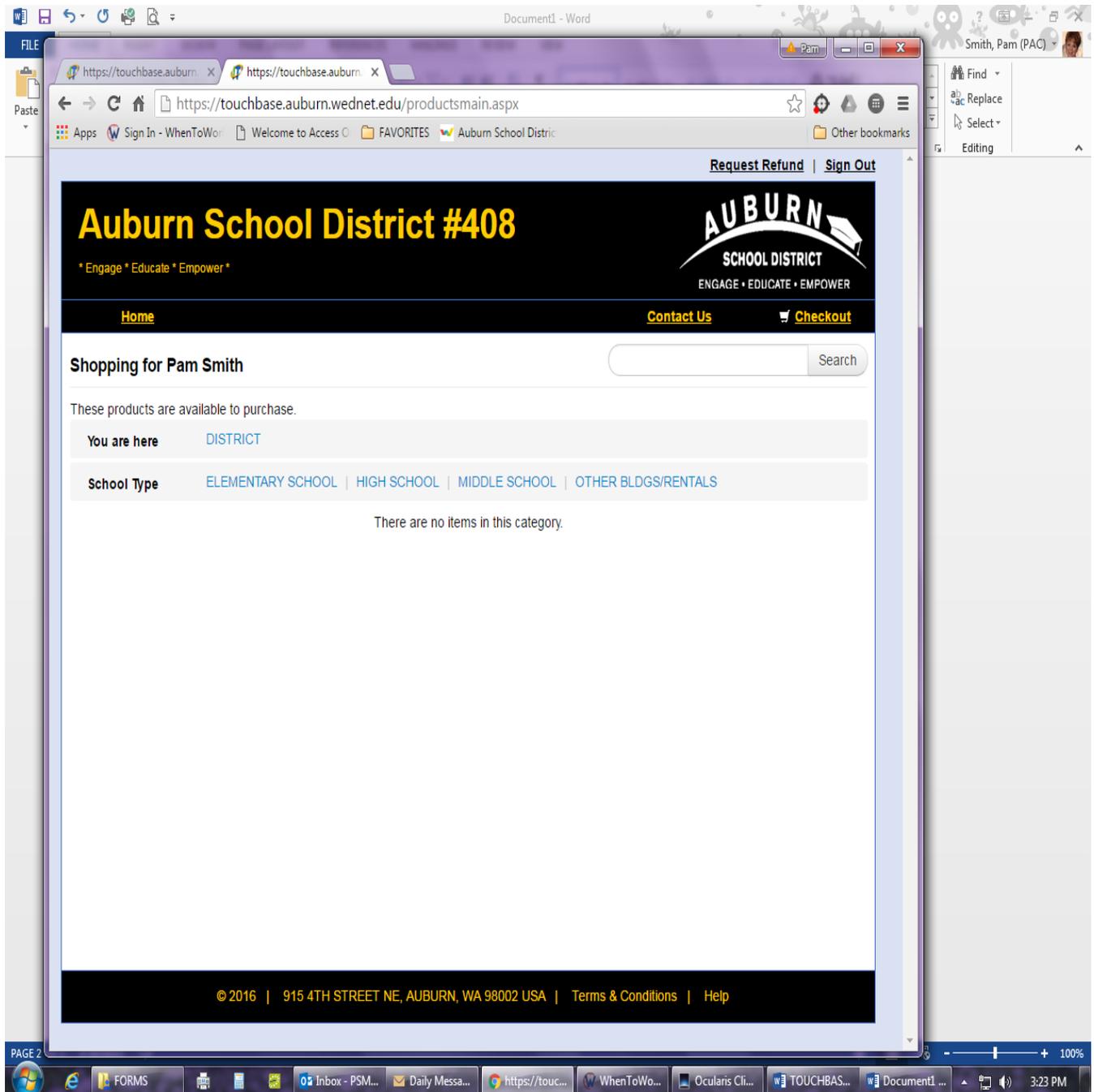


# TOUCHBASE---DIRECTIONS FOR ONLINE PAYMENTS

The screenshot shows a web browser window displaying the Auburn School District #408 Touchbase website. The user is logged in as Pam Smith. The page features a navigation bar with 'Home', 'Contact Us', and 'Checkout' links. Below the navigation bar, the user's name 'Pam Smith' is displayed. Under the 'Shop' section, the 'Items At All Schools' button is highlighted with a red box. Other buttons in the 'Shop' section include 'Pay Fines/Fees'. The 'Reports' section contains buttons for 'Purchase History', 'Reprint Receipts', 'Unpaid Fines/Fees', and 'On Account History'. The footer of the page includes the copyright information: '© 2016 | 915 4TH STREET NE, AUBURN, WA 98002 USA | Terms & Conditions | Help'.

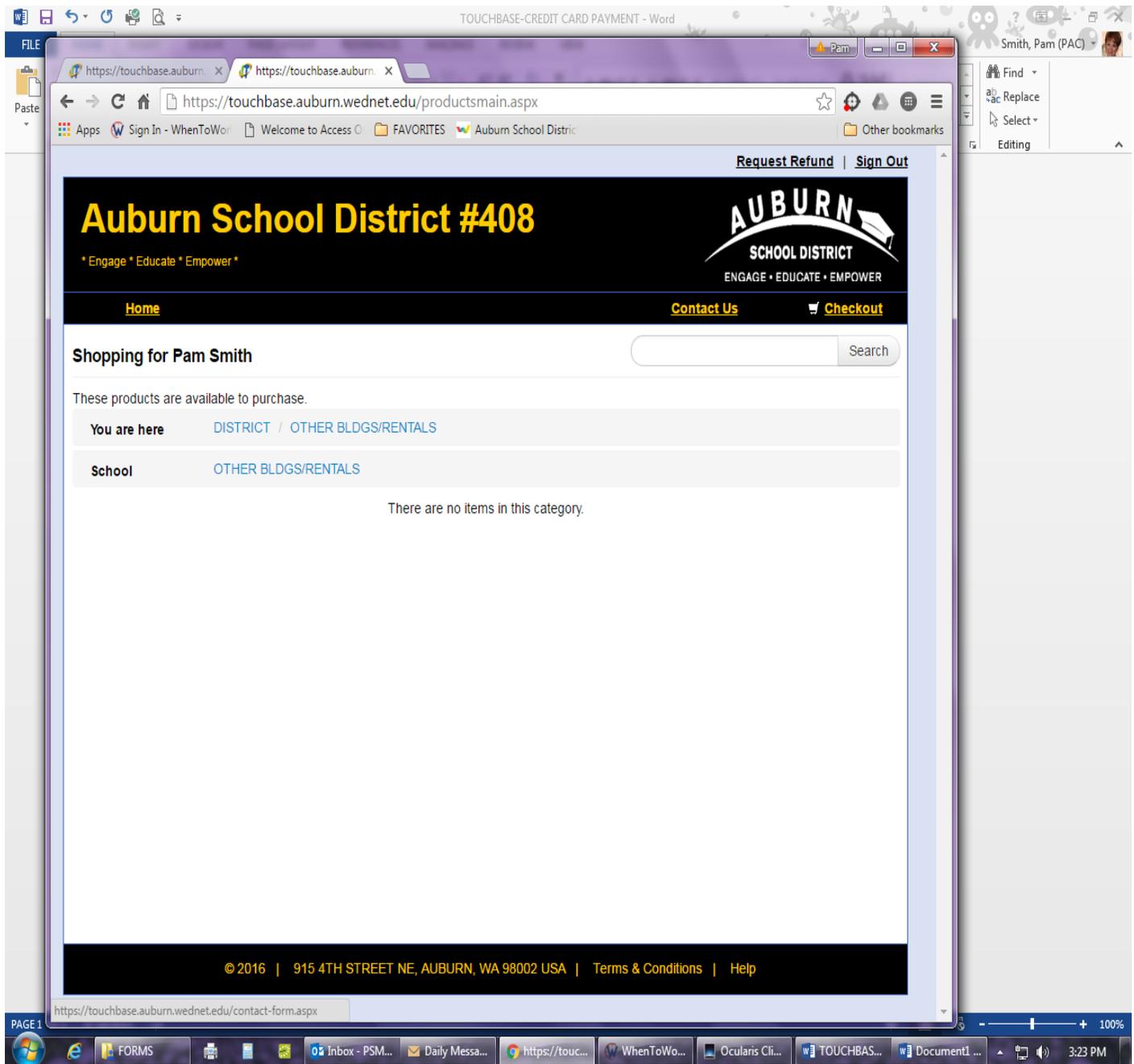
1. Click on **SHOP/Items at all Schools**

# TOUCHBASE---DIRECTIONS FOR ONLINE PAYMENTS



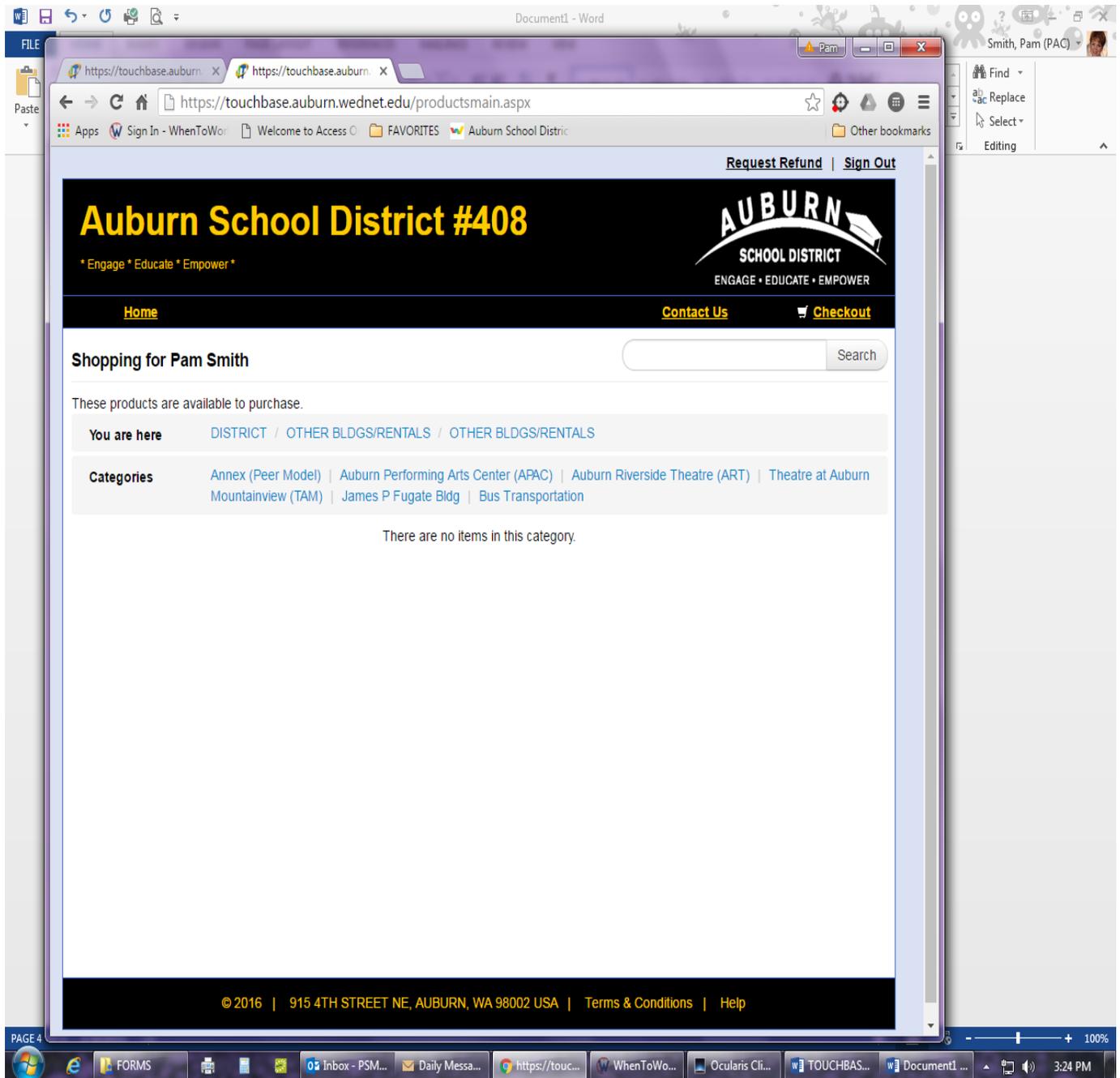
## 2. Click on 'OTHER BLDGS/RENTALS

# TOUCHBASE---DIRECTIONS FOR ONLINE PAYMENTS



3. Click on SCHOOL: 'OTHER BLDGS/RENTALS'

# TOUCHBASE---DIRECTIONS FOR ONLINE PAYMENTS



4. Click on the building/theatre you are renting

# TOUCHBASE---DIRECTIONS FOR ONLINE PAYMENTS

The screenshot shows a web browser window displaying the Auburn School District #408 Touchbase website. The page title is "Auburn School District #408" with the tagline "\* Engage \* Educate \* Empower \*". The website header includes "Request Refund" and "Sign Out" links. The main content area shows a shopping cart for "Pam Smith" with two items:

Item	Qty	Amount	Action
 THEATRE AT AUBURN MOUNTAINVIEW RENTALS Facility rental for Theatre at Auburn Mountainview (TAM) and/or any additional rooms or areas. Please have your permit number available prior to payment. Contact Pam L Smith (Managing Director) at 253-931-4827 for questions about your rental fees.	1	0.00	Buy
 THEATRE AT AUBURN MOUNTAINVIEW LABOR CHARGES Final labor charges for Theatre at Auburn Mountainview (TAM). Please have your invoice number available prior to payment. Contact Pam L Smith (Managing Director) at 253-931-4827 for questions about your final labor charges.	1	0.00	Buy

The footer of the website includes the copyright information: © 2016 | 915 4TH STREET NE, AUBURN, WA 98002 USA | Terms & Conditions | Help.

5. Enter the amount of your rental and/or labor in the '00/00 amount' field and click BUY.

## TOUCHBASE---DIRECTIONS FOR ONLINE PAYMENTS

**Auburn School District #408**  
\* Engage \* Educate \* Empower \*

**Please Enter Your Billing Information**

Please enter credit card numbers without spaces or dashes.

First Name

Last Name

Credit Card #

Expiration

Card Security Code

Street Address

Zip Code

[VISA](#) [MasterCard](#) [DISCOVER](#)

To ensure the security of your payment information your card information is not saved.

Customer	Item	Price
Pam Smith	THEATRE AT AUBURN MOUNTAINVIEW RENTALS	\$15.00
Subtotal		\$15.00
Tax (0.00%)		\$0.00
Convenience Fee		\$1.05
Total		\$16.05

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6. FILL IN ALL FIELDS WITH NAME, CREDIT CARD #, EXPIRATION, CARD SECURITY CODE, AND ADDRESS. CLICK ON 'PAY NOW'
7. PAYMENT HAS BEEN SUBMITTED!